

**Amended (December 4, 2005) Bylaws**  
**OF**  
**MOUNTAIN WEST MINIATURE HORSE & SHETLAND PONY OWNER'S, INC.**  
**aka: MINI'S INK**  
**A NOT-FOR-PROFIT CORPORATION**

The name of the organization shall be: "Mountain West Miniature Horse & Shetland Pony Owner's, Incorporated". (aka: Mini's Ink).

The club shall be a not-for-profit organization and operate under the rules set forth in Section 501 (c)(5) of the Internal Revenue Code. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and this corporation shall not participate in, or intervene in, any political campaign in behalf of, or in opposition to, any candidate for public office. The property of this corporation is irrevocably dedicated to the promotion of the miniature horse, and no part of the net earnings or assets of this corporation shall inure to the benefit of, or be distributable too, its members, directors, officers, or other private persons, except that this corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in the furtherance of the purposes set forth in the Articles of Incorporation.

**MEMBERSHIP:**

Members shall be defined as: Any person, firm, or corporation, current in their dues and in good standing with the club. All requests for new membership shall be sent to the Board of Directors to be voted upon application. Anyone who has not paid club dues on/or before 1 January of each calendar year, shall be considered a non-member. Such person may be reinstated as a member with full rights and privileges immediately upon payment in full of the amount due. Amount of Dues: Single Membership: \$30.00 Family Membership: \$35.00 (Parents and children under the age of 18, living in the same household) Youth Membership:\$15.00 Youth members shall be defined as: A member under the age of 18, as of December 1, of the current show year.

**MEETINGS**

**General Membership:** A general membership meeting shall be scheduled between Oct 1 and Nov 1, of each year. The purpose of this meeting is to elect new officers for the following year. Newly elected officers shall take over their duties immediately; however, the current officers will be responsible for the Christmas Party/Awards Banquet and shall act in the capacity of advisors until the Christmas Party/Awards Banquet of that year and assist the newly elected officers in their duties. They will act in the capacity of advisors only and no longer (after elections) hold a directorship vote. Every adult member in good standing is eligible to vote and hold office. Annual dues shall be paid, in full, on or before Jan 1.

**Board of Directors:** The Board of Directors shall consist of: President, Vice-President, Secretary/ Treasurer, each elected Area Director, Show Chairman, Newsletter Editor, and Public Relations Person. The Board of Directors shall meet at a minimum every month beginning in November through March. Director's meetings will be held as needed beginning in April and continuing through the club's show season.

The fiscal year shall begin January 1, and end December 30.

**DUTIES OF OFFICERS:**

The President shall preside at meetings, set agenda for meetings, appoint committees, and perform all other duties pertaining to the presidential office. The President votes only as a tie-breaker when the vote of the Directors is tied. The president shall also act as this organization's representative to the ASPC/AMHR National Convention. In the event that the President cannot fulfill this obligation the duty shall fall to the vice-president. If the vice-

president cannot attend; the club director's shall vote a willing candidate to go and be our representative. This vote shall be in June/July as to secure a better airline ticket price.

The Vice-President shall perform duties of the President in case of the President's absence or inability to serve. The Vice-President shall also be the Chairperson of every program/futurity the club initiates. To include: the Stallion Auction, the Breeder's Futurity, the Gelding Incentive and the Year End Points Awards. The Vice President shall also assist with the Shows in producing the paperwork for them.

The Secretary/Treasurer shall keep all records, record minutes of all meetings, have custody of all funds, and conduct other duties pertaining to the office.

The Area Directors shall be responsible for the following activities in putting on the club's shows and shall report to the Show Chairman: Finding comp/inexpensive rooms for staff & judges; hiring the ring and gate steward; an announcer; hospitality table; posting patterns and show schedule; obtaining sponsors for the shows in their area of responsibility; assisting the Show Chairman in their duties.

The Board of Directors shall consist of: President, Vice-President, Secretary/Treasurer, each elected Area Director, Show Chairman, Newsletter Editor, Public Relations Person. The Board of Directors shall have authority over club affairs. Between meetings, Directors shall make recommendations to club members and shall perform duties specified elsewhere in the Bylaws. No action of the Board of Directors shall conflict with action taken by the Club.

The Board of Directors shall ensure that the show year for the next term of officers has been initiated. Arena rentals shall be arranged.

The Vice President, Secretary/ Treasurer, Show Chairman, and each of the elected Area Directors; shall have one vote each. The Public Relations Person and Newsletter Editor should be present at all Board of Directors meetings but shall have no voting privileges. Decisions shall be made with a two-thirds majority vote.

An elected officer may be relieved of his/her office at any time by a majority vote of the club members.

#### **RULES OF OPERATION:**

General Membership and Board of Director meetings shall be conducted in a mannerly fashion. If needed, Roberts Rules of Order shall be used.

This organization shall function in the best interest of the entire membership.

The club shall be governed by a Board of Directors, elected by its members. Each Area Director will vote according to the best interest and/or opinions of the members in his/her area, regardless of his/her personal opinion. Directors will attend club meetings and vote in behalf of members in their area to conduct club business. A Director must reside in the area in which he/she has been elected to serve. Directors may call a Director's meeting to take care of special business whenever necessary.

The club shall have at least two general membership meetings per year. Members will be notified of meeting date, time and location at least fifteen (15) days in advance of general membership meetings.

General membership meetings shall be called any time officers of the club deem necessary.

Club funds shall be handled by the Secretary/Treasurer. All funds and payments will be approved by the Directors and require the signature of any two officers.

A petty cash fund of \$50.00 will be available to the Secretary, as approved by the Directors.

Voting privileges will be restricted to members only, excluding youth members. A member may vote only in person and not by proxy.

**No club-related show points or year-end awards will be given to non-members. Members will conduct themselves in a manner that improves and promotes the club and the horses with respect to horses and owners. Improper conduct may result in dismissal from the club.**

**Members may be expelled or suspended for misconduct after a hearing in accordance with the rules and regulations adopted by the club. The Board of Directors will take findings from this hearing to the membership for a vote by ballot. Any member may resign by filing a written request with the Secretary.**

**Dues paid will not be refunded to a member who is expelled or resigns. Members will go to their Directors with problems and suggestions for the Directors to discuss and vote upon as needed. An Agenda will be published a month prior in the club's newsletter for review by the membership prior to the Director's meeting.**

**Financial reports will be published in the newsletter.  
A \$25.00 processing fee shall be charged to anyone presenting a non-sufficient fund check to the organization for any type of financial transaction.  
Persons owing the club any monies shall not be allowed to participate in any club sponsored activity until those monies are paid in full.**

**AREAS:**

**The organization membership shall be divided into areas; each area to be governed by a director. It may be necessary as the organization's membership expands or decreases to re-draw Area Boundaries and eliminate or add Directors to govern these Areas. These areas are to be equally divided in number for a fair representation to each Director at meetings and for the voting/voice of the members he/she serves.**

**Approved as to form and content at a Membership meeting held October 4, 2003.**

**Dated this 4th day of October, 2003.  
Karen Santarosa, President 2003  
Cathy Leaver, Vice-President 2003  
Laurie Villalpando, Secretary/Treasurer 2003**